

**DIRECTORATE OF TREASURIES AND ACCOUNTS
ANDHRA PRADESH :: HYDERABAD**

Memo No:H3/2607/2016

Dt:16-05-2016

Sub: B.E.2016-17 – CBROs and CBDOs – Budget distribution from SCOs to DDOs – Modification of procedure – Reg.

Ref: G.O.Ms.No.51 Fin (Budget – I) Dept, Dt.01-04-2016

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Personal attention to the Deputy Directors of District Treasuries is invited to the references cited. The Government have issued detailed guidelines for release of Comprehensive Budget Release orders and distribution of budget by Heads of the Departments to their subordinate offices to ensure that the budget is distributed upto last milestone for all quarters. Accordingly, the Government have issued CBROs to various HODs and the DTA has issued budget authorizations.

In this connection, it is informed that most of the HODs have made budget distribution upto SCO level only. The SCOs have to release budget to the DDOs under their jurisdiction to enable them to incur expenditure at respective Treasuries. The procedure for budget distribution from SCOs to DDOs is modified from the F.Y. 2016-17.

Earlier the SCOs used to prepare budget distribution statements and submit them at District Treasury for onward transmission to Sub Treasuries. Then the DTOs enter DDO wise budget distribution in IMPAcT package based on the statements submitted by SCOs and send a hard copy of distribution statement duly authorizing the STOs to allow the expenditure.

Now, it is decided to modify the budget distribution process at SCO level by providing a module for distribution of budget to their DDOs through an online system. For this a module “Budget Distribution to DDOs” is provided under “Budget related” menu in HRMS package logins of respective SCOs .

Therefore, they are requested to advise all SCOs to distribute their budget through HRMS package using the said module. The SCOs should furnish signed copies of budget distribution statements printed from the above module to District Treasury.

All Treasury Officers are provided with a module viz., ""Budget distribution request acceptance"" under ""Budget related"" menu of IMPACT package. They shall authorize SCO wise budget requests pending in their logins and the confirmation slip generated by the system be communicated to Sub Treasuries electronically through FTP (Scanned copy). There is no need to communicate physical copies of distribution statements or confirmation slip to Sub Treasuries. The SCOs shall send authorized budget distribution statements to respective DDOs based on the confirmation slip issued by District Treasury.

A help document will be provided in DDOs login for their reference shortly.

Sd/-K.Kanakavalli
Director of Treasuries and Accounts

To

The Deputy Directors of all District Treasuries in the state.

Copy to:

All Sub Controlling Officers and Drawing and Disbursing Officers in the state through website publishing.

//F.B.O.//


Junior Accounts Officer